

STRATA

OWNER INFORMATION FORM

Please ensure prompt notice of any change or update to information on this form and return to our office within 14 days of occupancy. Thank you.

Strata Plan _____

Unit _____ - _____

Registered Owner(s) – please PRINT clearly:

Name: _____	Name: _____
Home Phone: _____	Home Phone: _____
Daytime Phone: _____	Daytime Phone: _____
Cell Phone: _____	Cell Phone: _____
Email Address: _____	Email Address: _____
Home Insurer: _____	Insurer Phone #: _____

MAILING ADDRESS (if different than above):

Emergency Contact Person:

Name: _____ Home #: _____ Cell #: _____

Name: _____ Home #: _____ Cell #: _____

If the Unit is tenanted, you are required under Section 146 of the Strata Property Act to complete a Form K, Notice of Tenant's Responsibilities, and return it to the Management Company within 14 days of the date the tenancy commences. Owners who do not provide a Form K may be subject to penalties. Please contact our office should you require a Form K or visit our website at www.quaypacific.com to download a Form K.

I hereby authorize Strata Plan to collect, use and disclose my personal information set out above for the purpose of identifying and communicating with me, processing payments, responding to emergencies, ensuring the orderly management of Strata Plan and complying with legal requirements.

Signature: _____

Date: _____



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